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REGULATIONS

FOR CARRYING INTO EFFECT THE ACT

FOR THE

**ROYAL NAVAL ARTILLERY
VOLUNTEERS,**

36 AND 37 VICT., CAP. 77, AND 51 AND 52 VICT.,
CAP. 31.



Issued by the Lords Commissioners of the Admiralty.

1889.

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REGULATIONS

FOR THE

“ROYAL NAVAL ARTILLERY VOLUNTEERS.”

I. CONSTITUTION AND ESTABLISHMENT.

1. THE “Royal Naval Artillery Volunteers” are raised under the “Royal Naval Artillery Volunteer Act of 1873,” and the “National Defence Act, 1888.” Authority.

They are subject to the provisions of those acts, and to all regulations made with regard to them by the authority of the Admiralty.

2. Whenever the Admiralty call out for actual service the Naval Artillery Volunteer Corps, or any of them, they will be liable to serve either ashore or afloat, as may be directed by the Admiralty, in the defence of the coasts of the United Kingdom, the Channel Islands, and the Isle of Man, and on service in the seas adjacent; but outside these limits only with the consent of the Volunteers. Liability to Actual Service.

They will also be liable to perform all the ordinary duties of the vessel in which they may be embarked, in the same manner as those duties are performed by the regular crews of Her Majesty's ships.

They will not be required to go aloft, or to attend the fires in the stoke-hold.

They will accommodate themselves to the berthing and messing arrangements usual for the Seamen of the Royal Navy.

3. A Corps is a body of persons who combine, under common rules, to form a part of the Naval Artillery Volunteer Force. Each Corps will be designated by a local name. Corps, definition of.

The members of a Corps are either enrolled or honorary.

Enrolled members are persons of every grade, whose names are duly entered for service in the muster-rolls of a Corps. Enrolled Members.

Honorary members are persons who contribute to the funds of a Corps, but are not enrolled for service. Honorary Members.

4. The Naval Artillery Volunteer Force, for administrative purposes, will be formed into Brigades, and each Brigade will consist of four or more Batteries of 80 men. Formation.

How to be
named.

5. Each Brigade will be designated by a local name, in addition to its number in the Force.

Each Battery will be designated by its number in the Brigade.

Commanding
Officers.

6. Each Brigade will be commanded by a Lieutenant Commanding.

Each Battery will be commanded by a Sub-Lieutenant.

Establish-
ment.

7. The following table contains the authorised establishment for Brigades and the Batteries composing them :—

	Battery.	2 or more Batteries united in one Corps.	Brigade of 4 Batteries.	Brigade of 6 Batteries.	Brigade of 8 Batteries.
Lieutenant Commander ...	...	...	1	1	1
Lieutenant Instructor ...	...	...	1	1	1
Sub-Lieutenant ...	2	4	8	12	16
Staff Surgeon ...	...	...	1	1	1
Surgeon ...	1	2	4	6	8
Paymaster ...	...	...	1	1	1
Assistant Paymaster ...	...	1	...	3	4
Chaplain ...	...	1	1	1	1
Total Commissioned Officers ...	3	8	17	26	33
Chief Petty Officer ...	1	2	4	6	8
C.P.O. Instructor...	1	$\frac{2}{1}$	4	6	8
Armourer ...	...	...	1	1	1
Bugle Major ...	...	...	1	1	1
1st Class Petty Officer ...	2	4	8	12	16
2nd Class Petty Officer ...	2	4	8	12	16
Leading Gunner and Gunner ...	72	144	288	432	576
Buglers ...	2	4	8	12	16
Total enrolled, including Com- missioned Officers ...	83	$\frac{168}{167}$	339	508	675

Of the above table the following will form the permanent Staff and will be appointed by the Admiralty under the provisions of 36, 37 Vict., Cap. 77, Sec. 2, viz. : Lieutenant Instructors, Chief Petty Officer Instructors, and Armourer, and when drill ships are lent for the use of the Volunteers, such Warrant or other Officers and Ship-keepers as to the Admiralty may seem fit.

II. FORMATION OF CORPS.

Course to be
pursued for
the forma-
tion of a new
Corps.

8. Persons wishing to form a Corps to form part of a Brigade of Royal Naval Artillery Volunteers should place themselves in communication with the Secretary of the Admiralty

9. The Admiralty, in considering offers of the services of a new Corps, will have regard to the number of Brigades or Batteries already existing on the same part of the Coast where the proposed Corps would be.

Reason for formation.

10. The formation of a new Corps will not be sanctioned, unless a sufficient number of persons to form a Battery are prepared to enrol themselves.

New Corps not to be formed under certain circumstances. Information to be given on application.

11. In offering the services of a new Corps for acceptance, it should be stated :—

- (a) The place proposed for its head-quarters.
- (b) The number of persons who are prepared to enrol themselves.
- (c) The name and address of some person with whom communications on the subject may be made.
- (d) The Brigade of which it will form part.
- (e) That a proper place will be secured for the safe custody of any Government arms and ammunition which may be issued.

(Form in Appendix A.)

12. Whenever it is practicable, a Brigade will be formed at each of the large ports in the Kingdom, and the batteries composing the Brigade will be raised in the immediate neighbourhood of the port.

Single Brigade.

When the Volunteers are not of sufficient strength at any port to form a Brigade, the batteries enrolled on a part of the coast formed into a district, will be formed into a Brigade, and will be called a District Brigade.

District Brigade.

The object of this organization is to unite separate batteries under one head, to secure uniformity among them, and to afford them the advantage of an Officer Instructor.

III. PRECEDENCE AND COMMAND.

13. The Royal Naval Artillery Volunteers will be under the orders of the Admiral Superintendent of Naval Reserves.

14. The "Royal Naval Artillery Volunteer Force" takes precedence immediately after the "Royal Naval Volunteers," established by the Act of 1859.

Rank of the Force.

15. The Corps of Royal Naval Artillery Volunteers is divided into Brigades, and each Brigade is composed of several Batteries.

16. The relative precedence of Brigades is determined by the dates they were first severally established.

Precedence of Brigades.

The precedence of Batteries is determined :—

Precedence of Batteries.

- (1) By the precedence of the Brigade to which they belong.
- (2) Their precedence in each Brigade is indicated by the number assigned to each Battery.

Precedence of Officers with others. 17. Officers of the Royal Naval Artillery Volunteers rank with, but after, Officers of the Royal Navy and Royal Naval Reserve of their respective ranks.

Precedence of Officers with each other. 18. The relative precedence of Officers of the whole Force is determined solely by the rank and date of their commissions in the Force.

Precedence of Officers of same date. 19. The relative precedence of Officers bearing commissions of the same date is determined by the order in which their names appear in the Navy List.

Nothing in these Regulations is to give a claim to any Officer of the Royal Naval Artillery Volunteers to assume command of any of Her Majesty's Land Forces on shore, nor to any Officer of Her Majesty's Land Forces to assume command of any of Her Majesty's Naval Forces.

But when Officers of the Royal Naval Artillery Volunteers are employed on shore on joint service with Her Majesty's Land Forces, their relative rank shall carry with it all precedence and advantages attaching to the rank with which it corresponds, except command as aforesaid.

To be under command of Senior Naval Officer when ever assembled. 20. All Royal Naval Artillery Volunteers, when assembled for drill or inspection, or voluntarily doing any naval duty, either afloat or on shore, will be under the immediate command of the Senior Naval Officer present.

Not to assume Naval Command unless specially ordered. 21. The Officers and Petty Officers of the Royal Naval Artillery Volunteers shall command each other and the Gunners and Buglers of the Force, agreeably to their respective ranks, in all matters relating to their duties; but none of them are ever to assume any naval command or authority whatsoever, unless ordered to do so by their Superior Naval Officers, and they are to be, in all matters whatsoever, under the command of the Captain or Commanding Officer of the ship in which they may be.

IV. HONOURS AND DECORATIONS.

Guards. 22. A Guard of Honour may be provided as a matter of course for a member of the Royal Family, or the Admiralty, on arrival in the neighbourhood of the head quarters of a Brigade or Battery; but in no other case will any body of the Naval Artillery Volunteers take part in any public procession or ceremony, or form a Guard of Honour, without the special authority of the Admiralty.

Decorations. 23. The only decorations that may be worn on the left breast are those given by the Queen or by a Foreign Sovereign. In the last case mentioned, Her Majesty's permission to accept and wear the decoration must have been granted.

The medal of the Royal Humane Society may be worn.

V. OFFICERS.

24. All Officers of the Royal Naval Artillery Volunteers will be commissioned by the Admiralty. Appointment.
25. The Commanding Officers of Brigades will forward, for the consideration of the Admiralty, names of persons whom they recommend for appointment and promotion as Officers in their Brigades. Commanding Officers to recommend.
- In order to enable the Admiralty to judge the qualifications of the persons recommended, the Commanding Officer will forward, with his recommendation, a statement giving the name, age, residence, place of education, and occupation or profession of the Candidate, as well as a Medical Officer's Certificate, stating that the Candidate is in good health and fit to perform the duties of an Officer.
26. If any person recommended for an appointment as an Officer holds a commission in the Royal Navy or other Force, the nature of such commission should be stated in the letter of recommendation. Holding a commission in other Forces.
27. Officers on Full Pay in the Navy or Army are not eligible for other than honorary commissions. Eligibility of Full Pay Officers.
28. The appointment of an Honorary Commander to a Brigade is allowed, and such Honorary Lieutenants and Honorary Sub-Lieutenants as the Admiralty may think fit to sanction. Honorary Commander.
29. The appointments of Honorary Chaplains, Paymasters and Staff Surgeons to a Brigade are allowed, at the discretion of the Admiralty. Honorary Chaplain and Surgeon.
30. The appointments of all Honorary Officers will cease whenever the Force is called out for actual service, unless the Admiralty shall see fit to accept the services of any such Officers who may volunteer for active service. Honorary appointments when to cease.
31. No Officer holding an honorary commission can, in virtue of it, take precedence of any Officer holding a substantive commission of the same rank. Precedence of Honorary Officers.
32. Every Officer is required to possess a competent knowledge of his duties, and to give a proper attendance at the drills of his Corps. Officers to possess a knowledge of duties, &c.
- Any Officer who does not attend the number of drills prescribed for the enrolled Volunteers of his Corps, to qualify them for certificates of efficiency, will not be allowed to retain his commission unless the Admiralty may see special reasons for a relaxation of this Regulation.
33. Officers of the Royal Naval Artillery Volunteers, and Candidates for Commissions in the same, may present themselves before the examiners of the Board of Trade, to be examined for, and granted certificates in, Navigation and Seamanship, similar to those granted to yacht owners. The Board of Trade Circular on this subject will be found in the Appendix F. Board of Trade Examination.

VI. PETTY OFFICERS.

- Appointment** 34. The Petty Officers of a Battery, and the Leading Gunners in the proportion of one Leading Gunner to each sub-division, are appointed by the Commanding Officer of the Battery, subject to the approval of the Commanding Officer of the Brigade, after being pronounced qualified for the position by the Officer Instructor.
- Disrating.** 35. A Petty Officer or Leading Gunner may be disrated by the Commanding Officer of a Brigade, for any sufficient cause ; such cause to be judged by the Officers of the Brigade sitting as a Court of Inquiry.

VII. ENROLLED MEMBERS.

- Qualification.** 36. Candidates for enrolment as Members of the Royal Naval Artillery Volunteers must be British subjects of good character and physically fit for the Service ; their eligibility will be judged by the Commanding Officer of the Brigade, assisted by such others of the Brigade as he may think fit to appoint for that purpose.
- Class of men required.** 37. The class of men from which Candidates should be encouraged to enrol are those who reside permanently in the locality, and whose occupation and habits are such as to make them useful Members of the Brigade.
- Age.** 38. No person below the age of 17 is to be enrolled in the Brigade without the special authority of the Admiralty.
Boys of 14 years of age and upwards may be enrolled for the purpose of being trained as Buglers.
- Disqualification.** 39. Men belonging to any other Force liable to be called out for service in case of war are not to be enrolled.
Apprentices are not to be enrolled without the consent of their masters.
Persons dismissed from any other Service or Corps for misconduct are not to be enrolled without the special sanction of the Admiralty.
- Certificate of Discharge.** 40. The Commanding Officer of a Corps is to give to any Volunteer, on his quitting the Corps, a Certificate of Discharge, in Form B of the Appendix, when requested to do so by such Volunteer.
- Classification.** 41. Enrolled Members are classed as Efficient and Non-Efficient.
- Efficients.** 42. An Efficient Member must have fulfilled the conditions prescribed by the Admiralty from time to time.
- Non-Efficients.** 43. All Enrolled Members who do not fulfil the conditions above referred to are reckoned as Non-Efficients.

VIII. HONORARY MEMBERS.

44. The number of Honorary members who may be attached to Corps will be regulated by the Admiralty from time to time, and such Members are not to be included in the muster-roll of the Corps to which they are attached. Number and position.

They are not subject to discipline nor allowed to interfere with the duties of the Corps, but they are permitted to wear its uniform, unless a special provision to the contrary is contained in the Authorised Rules of the Corps.

IX. RULES.

45. In order to give legal force to the Rules of a Corps for the management of its affairs, they must be submitted to the Admiralty for approval. Must be approved.

46. All Rules which are to be forwarded for approval must be transmitted in triplicate; one copy to be retained in the Naval Reserves Office at the Admiralty, the other copies to be returned to the respective officers in command of the Brigade and Corps, with any alterations that may be required. To be transmitted in duplicate.

X. COURTS OF INQUIRY.

47. A Court of Inquiry is not a judicial body; it has no power to administer an oath. Nature of.

It is to be considered as a Board of which the Admiralty, the Admiral Superintendent of Naval Reserves, or an officer in command of a Brigade may make use, to assist him in arriving at a correct judgment on any subject upon which it may be expedient to institute an inquiry.

48. The duties of a Court of Inquiry depend on the instructions which the convening authority may think proper to give. Duties of.

It may be either employed merely in collecting and arranging evidence, or it may, in addition, be directed to give an opinion as to the facts established by that evidence; but it has no power to pronounce any judgment as to the course to be taken by the convening authority in dealing with those facts—though it may, if called upon to do so, suggest a mode of dealing with the case.

When facts connected with the conduct of an individual are submitted to the investigation of a Court of Inquiry, it is necessary that the instructions for the guidance of the Court should be sufficiently specific, as regards matter, names, dates, and places, to convey clearly to the Court the nature of the subject into which it is appointed to inquire, and also to enable the person whose conduct is called in question to know what he has to answer.

It rests with the authority who orders the assembly of the Court of Inquiry to decide whether it shall be open or close.

All evidence taken by a Court of Inquiry is to be recorded as nearly as possible in the words of the witness and in the order in which it is received.

The Report of proceedings when closed are to be signed by the President and Members, after which they are to be forwarded by the President to the convening authority.

May be re-
assembled.

49. A Court of Inquiry may be re-assembled as often as the superior authority may deem necessary, and on every occasion of its meeting it is competent to receive and record new evidence.

Power of
Commanding
Officer to
assemble.

The Commanding Officer of a Brigade is authorised to assemble a Court of Inquiry, to investigate any matter with which he himself has the power of dealing.

XI. DISCIPLINE.

50. The course to be adopted as to the Discipline of the Volunteers will be found in Part III. of the Naval Artillery Volunteer Act.

Meetings not
to be held on
Actions of
Superiors.

51. Meetings are not to be held in the Corps for the purpose of expressing an opinion upon the acts of a Commanding Officer, or of recommending him to take a particular course of action; nor are memorials to be drawn up to the same effect; and no meetings, except those called together by or under the authority of the Commanding Officer of a Brigade or Corps, who will be responsible for doing so, will be recognised.

If any Volunteer has cause to think himself aggrieved, he will represent his case to the Commanding Officer of his Battery. Any appeal against the decision of the Commanding Officer of the Battery will be made through him to the Commander of the Brigade, and any further appeal will be made through both these Officers to the Admiral Superintendent of Naval Reserves.

Not to attend
political
meetings in
uniform.
Bands of
Music.

52. Members of the Force are not, individually or collectively, to attend political meetings, or join in public political discussion or demonstrations in uniform.

53. Bands of Volunteer Brigades, Corps, or Batteries, are not to appear in uniform, for any purpose, without the consent of the Commanding Officer of the Brigade.

Permanent
Staff not to
receive
presents.

54. Members of the Permanent Staff will be held responsible that they do not allow themselves to be complimented, either directly or indirectly, by presents or collective expressions of opinion from persons who are serving or who have served in the Brigade to which they are attached.

Volunteers to
Salute Super-
iors of all
Services.

55. Officers and men of the Royal Naval Artillery Volunteers, when in uniform, are to pay the customary marks of respect to such Officers of the Navy, Army, and Auxiliary Forces as are entitled to be saluted by Officers and men of corresponding rank in their own Service.

56. Every Officer and Petty Officer shall make himself acquainted with and shall duly observe and obey, and as far as in him lies, enforce the due execution of the "Royal Naval Artillery Volunteer Act, 1873," and of the "National Defence Act, 1888," and the Regulations for the "Royal Naval Artillery Volunteer Force," together with all Regulations, Instructions, and Orders which may from time to time be given or issued by the Admiralty, or by any Superior Officer, and shall in all respects conform his conduct to the customs and usages of Her Majesty's Naval Service.

Officers to observe and enforce all Regulations.

57. When Royal Naval Artillery Volunteers are assembled with the Regular Forces of the Army in Camp or for Training, they will be under the "Naval Discipline Act," in the same manner as if they were on actual service, and will be placed under the immediate command of an Officer of Her Majesty's Navy.

Discipline in Camp.

Camp rules will apply in all respects to the Royal Naval Artillery Volunteers.

The Naval Volunteers must perform the Camp duties of fatigue, cooking, &c.

58. In case of grave misconduct of any of the Royal Naval Artillery Volunteers whilst on board any of H.M. ships, for the purpose of training, the Officer in command of the ship will report the circumstance to the Admiralty through the usual channel.

Case of misconduct when training to be reported.

XII. ASSEMBLIES OF THE FORCE.

59. The Royal Naval Artillery Volunteers are not to assemble under arms for any purpose unconnected with Parade Drill, or Rifle practice, except with the approval of the Admiralty.

Conditions on which to meet under Arms.

60. The Royal Naval Artillery Volunteers may, when circumstances permit, be brigaded with other Forces, the sanction of the Admiralty having been previously obtained.

Brigaded with other Forces.

61. When any of the Royal Naval Artillery Volunteers desire to visit any Garrison or Camp as a naval body, the permission of the Secretary at War must first be obtained through the Admiralty.

Visiting Garrison or Camp.

Upon all occasions of the Royal Naval Artillery Volunteers entering a Garrison or Camp as a body, the Officer in Command must duly report his arrival to the Senior Naval Officer present, or, if there is not one, he will wait on the Officer in Command of the Garrison or Camp.

62. When the Royal Naval Artillery Volunteers are brought together under Arms at Rifle Shooting Matches, or other occasions, with other Volunteer Corps, or with any of Her Majesty's Land Forces on shore, the Officer in Command of the Royal Naval Artillery Volunteers present shall take care that every one under his command complies with all

Command at Rifle Shooting Matches.

the Regulations of the Land Forces relative to the Camp or ground on which they may be, and he shall confer with the Senior Officer of the Land Forces, and act in concert with him, so that the Royal Naval Artillery Volunteers may in all cases act in accordance with the orders under which the Land Forces are acting; but it is to be distinctly understood that nothing in this Regulation is to give a claim to any Officer of Her Majesty's Navy, or of any Naval Volunteer Corps, to assume command of any of Her Majesty's Land Forces, nor to any Officer of Her Majesty's Land Forces, to assume command of any of Her Majesty's Naval Forces.

Surplus
ammunition
to be collected.

63. When the Volunteers, at the termination of an exercise, are to return by railway or boat to their head-quarters, the arms are to be examined, and all the ammunition which has not been expended must be collected and placed in a metal or leather case, with a view to its being conveyed in safety to the head-quarters.

XIII. STORES.

Responsi-
bility for and
care of.

64. The Commanding Officer of a Brigade is responsible for all Stores which are supplied by Government for the use of the Brigade, and he is to keep and render proper accounts of the Stores supplied to him; separate Instructions as to the mode of rendering such accounts will be issued to him.

The Officers Commanding outlying Batteries are responsible to the Commanding Officer of the Brigade for the proper custody and preservation of the Arms and Stores entrusted to their care.

The War Department Stores allowed to a Brigade are shown on the Form Appendix C.

The Establishment of Naval Stores allowed is supplied to each Commanding Officer.

Bedding and Mess Utensils, lent for the use of the Royal Naval Artillery Volunteers when embarked for the Exercising Cruise, are on no account to be used for any other service than that for which they are supplied.

The Brigade will be held responsible for any breakages, loss, or deterioration of Mess Traps due to carelessness or neglect of any Member of the Corps.

An Annual Examination of all the Stores will be made by Officers appointed by the Admiral Superintendent of Naval Reserves.

Arms to be
supplied by
Government.

65. Each Corps will be supplied gratuitously with arms from the Government stores to the full number of its enrolled members, if required.

Armouries to
be available
before arms
are supplied.

66. Before any Government arms can be issued, it is necessary that the Admiralty shall be satisfied that one or more places of security for the custody of the Arms have been provided at the expense of the Volunteers. The Drill Ships, Coast Guard Stations, or Police Stations will probably be available in some places for the purpose.

67. Commanding Officers of Corps are to apply on Form C. 84, for the arms required. Application for arms.

68. The arms of a Brigade will be marked previously to their issue, and a request to that effect is to be inserted in the requisition on which the arms are demanded. Marking arms.

No other marks than those on them when issued are on any account to be put on the arms.

69. All arms issued to the Corps remain the property of Her Majesty's Government, and the Commanding Officer for the time being is held responsible for their being at all times in a serviceable state, and for their being returned into store when required in good condition, fair wear and tear excepted. Responsibility for arms.

70. Great attention should be paid to the proper cleaning and care of the arms entrusted to the Volunteers, and the Commanding Officers are to point out to those under their command that, should rust be allowed to accumulate on any part of a rifle, it must inevitably impair the accuracy and efficiency of the weapon. Cleaning and care of arms.

71. The arms are to be deposited after drill in the armouries of the Brigade or Corps, except when the Commanding Officer may judge it expedient to permit members of the Brigade to keep their arms at their own houses. Depositing arms.

As the Commanding Officer is responsible for the condition of the arms, this permission may be withdrawn by him whenever he may consider it necessary.

The arms retained in private custody will be subject to inspection at any time, and they are to be examined at least once in six months by the Commanding Officer of the Brigade or Officers appointed by him for that purpose.

72. Arms requiring repair are to be deposited with the Armourer at the Head Quarters of the Brigade or with the Petty Officer Instructor of the Battery. Repairs of arms.

73. Repairs of arms arising from fair wear, found to be necessary in order to make the arms serviceable, will be executed free of charge; the expense of other repairs will be borne by the Corps. Charge for Repairs.

74. Ammunition in the proportion laid down in Appendix C to be reckoned from the 1st April in each year is allowed. Allowance of Ammunition.

75. Every brigade is required to provide a secure place for the custody of its small arm ammunition; but in cases where the store of ammunition is sufficiently large to make it desirable that it should be stored in the magazines of any of Her Majesty's ships, used as Drill Ships for the Volunteers, Commanding Officers of such ships will afford facilities for its reception. Storing of Ammunition.

76. Every care is to be taken in the conveyance and general handling of ammunition, and the Regulations and customs of the Royal Navy in that respect are to be strictly adhered to. Conveyance of Ammunition.

Metal Cylinders, &c. 77. Metal cylinders, or leather cartridge cases, for conveying the surplus ammunition collected from the pouches of Volunteers, under the provisions of Article 63, will be supplied at cost price.

Return of articles unserviceable or obsolete. 78. No article of equipment will be returned into store for the purpose of being replaced, until it has become thoroughly unserviceable. No articles will be returned into store on account of being of an obsolete pattern without the authority of the Admiralty.

Stores lost or injured to be paid for. 79. All arms or other stores supplied free of cost and placed in the custody of the Royal Naval Artillery Volunteers, are, if lost, destroyed, or injured by fault or neglect, to be paid for by the Corps.

Certificates upon Army Form G. 919 of all losses, either by accident or neglect, of arms or parts of arms, and of all cases of damage to arms, are to be forwarded without delay to the War Office.

Care is to be taken in reporting either loss or damage to arms that the fullest possible information is inserted in the certificate, including in cases of neglect, the estimated value of the article immediately before the loss or damage.

Demands for Stores. 80. All demands for stores, in accordance with the established proportion allowed, are to be made out in the War Office Forms in use in Her Majesty's Navy, and are to be forwarded by the Commanding Officers of Brigades to the nearest Drill Ship or Coast Guard Ship for transmission to the nearest Ordnance Store Officer. Special demands should be forwarded to the Admiral Superintendent of Naval Reserves for approval, by the Captains of the above-named ships.

Demands for Ammunition, &c., for Annual Cruise. Demands for the ammunition, &c. required during the Annual Cruise in H.M. Gun-boats are to be forwarded to the Admiral Superintendent of Naval Reserves for approval, as soon as the Gun-boat is allotted for the Cruise.

XIV. DRILL.

Nature of. 81. The drills of the Royal Naval Artillery Volunteers will comprise the drills for Great Guns, Rifle, Pistol, and Cutlass, as in the Royal Navy, and no deviation from those drills is to be permitted.

By whom to be carried out. 82. All drills will be carried out by the Instructors attached to the Brigades under the Officer Instructor, and when on board any of Her Majesty's ships they will be also subject to the supervision of the Commanding Officer of the ship.

Preliminary Drill. 83. The preliminary instruction for a Volunteer will be in Rifle, Cutlass, and Heavy Gun Exercise, pulling in a Boat, and in Knotting and Splicing.

Qualification for "Efficient." 84. The qualifications necessary for an Efficient will be found in the Appendix D, but they may be altered as the Admiralty from time to time think necessary.

85. A Badge of Efficiency will be worn by men who were returned as "Efficient" in the last Annual Return of the Brigade. Badge of Efficiency.

The Badge will consist of a chevron of silver lace worn on the right arm above the wrist.

Men who have been five times returned as efficient may wear one star, and those who have been returned ten times may wear two stars above the badge.

86. Every Officer, Petty Officer, and Leading Gunner will be expected to possess the qualifications laid down for Trained Man in Appendix D. (1). Qualification for Trained Men.

87. Volunteers who pass the examination for Trained Man, will be so designated, and will wear two chevrons of silver lace on the right arm above the wrist. Trained Man.

88. Men who have been granted the Certificate of Efficiency (*see* Appendix D), will be permitted to volunteer at any time for the more advanced training in the use of Torpedoes, where Torpedo Stores are supplied, and those who show special intelligence may be trained to *assist* the Torpedo Men in the manipulating and laying down of mines and other work connected with Torpedoes. Torpedo Instruction.

Where Torpedo Stores are supplied a Torpedo Instructor will be allowed on the Staff of each Brigade. Torpedo Instructor.

89. No firing practice with great guns is to be carried on by Volunteers, except under the superintendence of an Officer of the Royal Navy, or of an Officer Instructor of Volunteers, unless a relaxation of this rule has been specially sanctioned by the Admiralty. Firing practice to be super-intended.

90. Sword bayonets are not to be worn at gun-drill, or when moving powder. Precautions when at gun practice.

No smoking is on any account to be allowed in the vicinity of magazines or cases containing powder.

No persons are to be allowed to congregate round barrels or cases containing powder.

Powder cases or barrels are not to be opened either inside a magazine, or immediately outside the door.

91. The following Regulations are to be observed with regard to embarkation for drill in Gun-boats :— Rules for Embarkation in Gun-boat.

- (1) An Officer of the Volunteers is to embark with each Section.
- (2) The Officer Instructor should embark for at least two days out of the seven days during which a Detachment is on board, or as may be directed by the Commanding Officer of the Brigade.
- (3) One of the Surgeons of the Brigade should also embark in medical charge of each Detachment. When this cannot be arranged, the fact is to be reported in good time to the Admiral Superintendent of Naval Reserves.
- (4) Each man is to embark with his Rifle.

- (5) Recruits are not to be embarked until they have performed, at least, one month's gun drill on shore.

XV. ALLOWANCES.

On actual service.

92. When on actual service the Royal Naval Artillery Volunteers will receive the same pay, allowances, and victuals as the Officers and Continuous Service Seamen of the ranks and ratings in the Royal Navy of relative rank, and will have the same means of allotting pay to wives, relatives, and friends, and whilst on actual service will be treated in the same manner in every respect.

Not on actual service.

93. When not on actual service but embarked on board any of Her Majesty's ships for more than twenty-four hours, the Volunteers will be victualled for the whole time they are so embarked, or receive compensation for provisions at the rate of 1s. 6d. per day; but when they are embarked for less than twenty-four hours, they will not receive victuals or an allowance in lieu.

Wounds or injuries on service or drill.

94. If a Volunteer is wounded or injured on service or on drill, he will be entitled to the same pension to which any seaman in Her Majesty's Navy would be entitled for a similar wound or injury; or if killed, slain, or drowned on service, or on drill, his widow (if any) will be entitled to the same gratuities out of Greenwich Hospital Funds as the widow of any other Seamen of the Navy of the same rating.

Hospital or Sick Quarters.

95. Volunteers taken seriously ill or injured whilst undergoing drill, may be sent to a Navy Hospital or Sick Quarters for treatment.

Applications for Pensions.

96. Applications for pensions or compensations for injuries or hurts received whilst on service or drill, are to be specially made to the Admiralty; the nature and cause of the injury are to be fully reported, and the names of the witnesses, as also whether blame was attributable to the Volunteer making the application, when the case will be considered as it deserves.

Purchase of clothing, &c.

97. Volunteers are allowed to purchase at the Government rate any clothing or necessities that may be requisite for their outfit or dress as belonging to the Corps.

XVI. CAPITATION ALLOWANCE.

Rate of Capitation Allowance.

98. A Capitation Allowance will be granted to the Royal Naval Artillery Volunteers at the rate of 30s. annually for each Efficient under the following Regulations:—

To whom to be paid.

- (1) The Capitation Allowance will be paid for every Combatant Officer, Non-combatant Officer (not being an Honorary Officer), Petty Officer, Leading Gunner, Gunner, and Bugler, including the Permanent Staff, who are duly qualified, and have attended the drills prescribed for Efficients.

- (2) Claims for the Capitation Allowance must be made on Form C. 91, and submitted for the approval or otherwise of the Admiral Superintendent of Naval Reserves. Payment will be made by the Accountant-General of the Navy. Payment by Accountant-General.
- (3) Payment of the Capitation Allowance will be made to the Commanding Officer, jointly with a Committee of not less than three members appointed by him, their names being reported to the Admiral Superintendent. The Officer Instructor and Non-combatant Officers are eligible to serve on such Committee. Rules for payment of Capitation Allowance.
- (4) The Capitation Allowance is to be paid into a bank to the joint account of the Commanding Officer and the three members appointed to receive the same; such account being kept distinct from any private account, or from any account of Brigade funds arising from private subscriptions.
- (5) The account of the Capitation Allowance will be kept in the books of the bank, subject to drafts of the Commanding Officer and the three members, or such of their number (not less than two) as they may conjointly empower to draw cheques.
- (6) The Commanding Officer and the three other members of the Finance Committee so appointed, are to prepare annually an accurate account of the receipt, expenditure, and balance of the Capitation Allowance received, and have such account published for the inspection of every member of the different Corps, two copies being sent to the Admiral Superintendent.
- (7) The account will be subject to inspection at any time by Officers specially deputed for the purpose by the Admiralty, or Admiral Superintendent of Naval Reserves.

99. In order to carry out the above regulations, proper returns are to be rendered by the Royal Naval Artillery Volunteers, to serve as a basis of, and vouchers for, the Capitation Allowances payable and paid; and the following course is to be pursued:— Returns required in connection with Capitation Allowance.

- (1) On the first of January, the Officer commanding each Brigade is to send to the Admiral Superintendent of Naval Reserves, on Form C. 90, a nominal Roll of the Efficient Members forming part of the Brigade on the 31st December, with detailed information as to each.
- (2) He, at the same time, is to send in, on Form C. 91, a detailed statement and claim of the Capitation Allowance due, based on the nominal Roll, requesting that the amount due may be paid to

- three members of the Finance committee (whose names are to be given) jointly with himself.
- (3) On the completion of the financial year (31st March), the Financial Committee are to send to the Admiral Superintendent of Naval Reserves on Form C. 92, a return showing all receipts of public money and its expenditure, under specified heads.
- (4) The Capitation Allowance will be paid only on account of those Efficientes who form part of the Brigade on the 31st December.

XVII. PERMANENT STAFF.

- Composition.** 100. The Permanent Staff of a Brigade will consist of one Officer Instructor to the Brigade, one Armourer for each Brigade, and one Petty Officer Instructor for each Battery composing the Brigade.
- Appointment.** 101. The appointments to the Permanent Staff will be made by the Admiralty, and will be tenable for a term of five years, or for such lesser period that the Admiralty may think fit.
- Officer whence selected.** 102. The Officer Instructor will be commissioned as Lieutenant in the Royal Naval Artillery Volunteers, and will be selected from Officers of, or retired from, the Royal Navy of and above the rank of Lieutenant.
- Qualification.** 103. The Officer Instructor will be required to undergo a course of Instruction in one of the Gunnery Ships to qualify him for the duties of Instructor.
- Not to hold other appointment.** 104. As the services of an Officer Instructor will be at all times required by the Volunteers, he will not be permitted to follow any profession or appointment, public or private.
- Age.** 105. No Officer whose age exceeds 50 years is eligible for the appointment of Officer Instructor.
- Rank and position.** 106. An Officer Instructor will rank as a Lieutenant in the Brigade according to the date of his Commission as Lieutenant in the Royal Naval Artillery Volunteers, except that the Command of the whole Brigade will always devolve upon the Senior Volunteer Officer.
- General duties.** 107. An Officer Instructor is appointed to give Instruction to the Volunteers. He is subject to the orders of the Officer in Command of the Brigade, and he is required to assist him in carrying on the naval duties of the Brigade; but he is not to take any part in the civil affairs of the Brigade.
- It is his duty to keep the muster-rolls of the Brigade and records of attendance at drill, and to make himself acquainted with all the members of the Brigade, and their qualifications and dispositions, but in the case of outlying Corps or Batteries their muster-rolls may, at the discretion of

the Commanding Officer of the Brigade, be kept by the Officers in Command of such Corps or Batteries.

It will be the duty of the Officer Instructor to examine periodically the muster-rolls of outlying Corps and Batteries.

He is to superintend the drills and exercises of the Brigade, and is to have control over the Petty Officer Instructors of the several Batteries, and is responsible to the Admiralty that their duties are properly performed, and that the drills are in accordance with those laid down for the Royal Navy.

108. The Officer Instructor is required to keep a diary of the Instruction imparted by him to the Volunteers on Form C 87. This diary is to be certified by the Commanding Officer of the Brigade, and transmitted to the Admiralty on the 1st of every month. Diary.

109. The Officer Instructor will, under the Commanding Officer of the Brigade, have control over the Petty Officer Instructors, both as regards their discipline and their duties as Instructors; and he will, should he have occasion, report any misconduct or incompetency of a Petty Officer Instructor to the Admiral Superintendent through the Commanding Officer of the Brigade. Control over
Petty Officer
Instructors.

110. Books of Railway Passes will, on application to the Accountant-General of the Navy, be supplied to the Officer Instructors. These Passes should be used for Railway and other journeys by Officer Instructors and Petty Officer Instructors travelling on duty; and when Railway or other fares are paid, an explanation should be given why Passes were not used. Railway
Passes for
Officer
Instructor
and P.O.
Instructors

It is expected that Officer Instructors will not be required to pay more than one visit in each month to outlying Batteries.

XVIII. PETTY OFFICER INSTRUCTORS.

111. The Petty Officer Instructors will have the rank of Chief Petty Officers in the Royal Naval Artillery Volunteer Force, and will be selected from Pensioned Petty Officers of the Royal Navy, and must hold a Certificate from one of the Gunnery Ships of competency as an Instructor in Heavy and Truck Gun Drill, Rifle, Pistol, and Cutlass Exercises. Rank and
position.

They will be purely Staff Petty Officers, and will not be entitled, by virtue of their superior rank, to take the command of any of the Naval Volunteers, when a Petty Officer of the Corps is present, except for the purpose of instruction.

112. The Petty Officer Instructors, are to give instruction to the Volunteers under the direction of the Officer Instructor. They are subject to the command of their superior Officers of the Naval Volunteers, and are to assist Duties.

them in carrying on their Naval duties, but they are not to take any part in the civil affairs of the Brigade.

Conduct. 113. The Petty Officer Instructors will be expected, on all occasions, to set an example to the Naval Volunteers, and they will only be allowed to retain their positions so long as they conduct themselves as Petty Officers of the Royal Navy should do.

They are to consider the Officer Instructor as their immediate head, and apply to him in all matters that may be necessary.

Diary. 114. The Petty Officer Instructors will each keep a diary of the instruction imparted by him to the Volunteers on Form C 88. This diary is in the case of outlying Batteries to be certified by the Commanding Officer of the Battery, and transmitted monthly to the Officer Instructor.

Pay of Permanent Staff. 115. The Permanent Staff will receive Pay as follows:—

Officer Instructor	- - - -	10s. per day.
Petty Officer Instructor or Armourer	- - - -	3s. „
Chief Gunner or Warrant Officer in charge of Ship (where such is appointed)	- - - -	5s. „
Shipkeeper	- - - -	3s. „

This pay is inclusive of all allowances, but exclusive of Half or Retired Pay or Pension.

XIX. UNIFORM.

For Officers.

116. The Uniform to be worn by the Royal Naval Artillery Volunteers is to be of the same pattern as for Officers of the corresponding ranks in the Royal Naval Reserve, with the exception that the words "Royal Naval Artillery Volunteers" and the letters "R.N.A.V." are to be substituted for the words "Royal Naval Reserve" and for the letters "R.N.R." wherever they occur.

The dress trousers and sword-belt to be worn only on such occasions as are customary in the Royal Navy.

Distinctive lace.

(1) Instead of each distinctive stripe of half-inch gold lace round the sleeves of the coats, there is to be a stripe formed of two waved lines of quarter-inch gold braid, intersecting each other, so as to form bands half an inch wide, the blue cloth to show between the curves.

Buttons.

(2) The buttons to be of the Royal Navy pattern, with the letters R.N.A.V. in old English characters across an anchor surmounted by a crown.

Epaulettes.

(3) Instead of the anchor on the epaulettes and shoulder straps respectively, there is to be a badge, consisting of a silver anchor in the centre, surrounded with the words "Royal Naval Artillery Volunteers" embroidered in gold.

- (4) Instead of the bullion loop on the cocked hat, the loop to be formed of two gold braids twisted the same as for coat sleeves. Hat.
- (5) Badge for the cap.—A silver anchor for executive Officers or a gold anchor for non-executive Officers with the letters "R.N.A.V." above it in gold, on a medallion of black velvet, encircled by an edging of gold lace, surrounded by a laurel wreath of gold embroidery, except at the top, where a crown, embroidered in gold and silver, with a crimson velvet centre, is to be placed over the medallion. Badge for cap.
- (6) The plate for the sword-belt to be the same as for Officers of the Royal Navy, but with the letters "R.N.A.V." across the anchor in the centre. Sword-belt.
- Officers are to provide themselves with white trousers and cap covers when embarked in the summer months. White trousers and cap covers.

Petty Officers and Gunners.

117. The Uniform to be of the same pattern as for Petty Officers and Seamen of the Royal Navy, with the following exceptions, viz. :—

- (1) The buttons on jackets of Chief Petty Officers to be the same as those of the Officers of the Royal Naval Artillery Volunteers. Buttons.
- The buttons of the Petty Officers and Gunners to be of the same pattern, but of black horn.
- (2) The tape trimmings of the white frock to be in waved lines running parallel to each other. Trimmings.
- (3) All badges are to be of silver embroidery on the jackets, and of silver or white on the blue serge. Badges.
- On the white frock they are to be blue.
- (4) The cap ribbon to have a crown and anchor in front, with the letters R.N. on one side of the anchor, and the letters A.V. on the other. Cap ribbons.
- The crown and anchor and letters to be embroidered in silver on a black silk ribbon.
- The letters to be five-eighths of an inch in size.
- (5) Each Volunteer is to provide himself with the Regulation Kit (Appendix E), and no deviation from the Established pattern is to be allowed. Regulation Kit.

XX. CORRESPONDENCE AND RETURNS.

118. All official correspondence from the Volunteer Brigades, is to proceed from the Commanding Officer, or to pass through him.

119. The following Returns are to be rendered to the Admiral Superintendent of Naval Reserves.

Nature of Return.	By whom Rendered.	When due.	Form.
Nominal Roll of Efficient and Non-efficient.	Commanding Officers of Corps.	1 January.	C 90.
Statement of Capitation Allowance claimed.	Do.	1 January.	C 91.
Statement of Receipt and Expenditure of Capitation Allowance.	Financial Committee.	1 April.	C 92.
Report of Target Practice.	Officer Instructor.	On completing Practice.	5,591.
Annual Return of the State of Batteries, Drill-sheds, and Buildings.	Officer Instructor.	1 January.	C 98.
Diary of Duties of Officer Instructor.	Officer Instructor.	First of each month.	C 87.

All Returns to be approved by the Commanding Officer of the Brigade.

Rules for.

120. In correspondence, the following rules are to be observed.

I. Separate letters are to be written on separate subjects.

II. One-sixth of the first page is to be left blank at the top, for the purpose of official registration, and one-fourth of every page is to be left blank as a margin.

III. The subject of the letter or report, and the number of enclosures contained in it, are to be stated on the first page as a heading.

IV. The second page of every letter is to be left blank for the purpose of Official notation.

V. Each paragraph is to be numbered.

APPENDICES.

Table.	Page.
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APPENDIX A.

Information respecting the proposed Corps of Royal
Naval Artillery Volunteers to be formed at _____

- | | |
|--|--|
| <p>(a) What is the place proposed for the head-quarters of the Corps?</p> <p>(b) How many persons are ready to enrol themselves?</p> <p>(c) Name and address of person with whom communication can be made respecting the Corps.</p> <p>(d) To what Brigade is it proposed that the Corps shall be attached?</p> <p>(e) Has a safe place for the custody of the arms been provided?</p> <p>(f) Has a secure magazine for ammunition been provided?</p> <p>(g) What is the name proposed for the Corps?</p> <p>(h) Where is it proposed to drill?</p> | |
|--|--|

Signature }
and Address }

Dated at

APPENDIX B.

CERTIFICATE OF DISCHARGE.

I hereby certify that
has, in accordance with the 7th Section of the "Naval
Artillery Volunteer Act, 1873," been this day struck off the
Muster-Roll of the
Corps of the Royal Naval Artillery Volunteers at his own
request.

Signature of Com- }
manding Officer }

Head Quarters

Date

APPENDIX C.

PROPORTION OF WAR OFFICE STORES FOR ROYAL NAVAL ARTILLERY VOLUNTEERS.

Magazine Stores.	Articles.	Proportion allowed				Remarks.
		to each			To every 4 Rifles.	
		Battery.	Chief Petty Officer and Instructor.	Enrolled Member.		
	Ordinance—Sec. V. Printed Forms, &c.					
	Army Book 158	1				
	" " 155	1				
	" " 154	1				
	" " 161	1				
	Form G 853	10				
	" " 876, Guns which have fired the pre-scribed number of rounds since last Examination, Return of..	5				
	" " 919, Arms, certificate of loss of, or damage to, or to parts of.	6				
	Instructions for preparation of shells and fuses.	2				
	Accoutrements.*—Sec. I.					
	Bags, ammunition, brown leather, S.S. ..	—	—	1		
	Beckets, leather, brown, S.S., sword ..	—	1			
	Belts, leather, waist, } cutlass, with buckle ..	10	1			
	} pouch, with snake hook ..	—	—	1		
	Braces, leather, brown, S.S., sets ..	—	—	—	1	
	Caps, leather, knee, brown, naval ..	—	—	—	—	
	Frogs, leather, } cutlass ..	—	1			
	} sword bayonet, brace equip-ment.	—	—	1		
	Holsters, leather, brown, revolver, S.S. ..	10				
	Pouches, leather, } pistol, 18 rounds, Colt's, converted.	10				
	} rifle { 30 rounds, with strap ..	—	—	1		
	} 20 rounds ..	—	—	2		
	Slings, leather, rifle, brown, S.S. ..	—	—	1		
	Arms.—Sec. I.					
	Rifles, B.L., with cleaning rod, sword-bayonet, and scabbard, leather, Martini-Henry, complete ..	—	—	1		
	Pistols, revolver, B.L., Adams', complete ..	10*				
	Scabbards, sword, leather, brass mounted, R.N., cutlass 25½-inch.	—	1			
	Swords, iron hilt { practice, S.S., 25½-inch ..	20				
	} R.N., 25½-inch cutlass ..	—	1			
	Forge, Field, Armourer's, Martini Arms.—Tools.					
	Guides, mandril	1				
	Instruments, Musical.—Sec. II.					
	Bugles, copper, with mouthpiece and brass chain.	1				
	Miscellaneous.—Sec. IV.					
	Guards, hand, fencing-stick	20				
	Helmets, wire, fencing, S.S.	6				
	Sticks, fencing, ash, plain	100	—	—	—	
						*1 cleaning rod allowed to every 10 pistols.
						The number rendered unserviceable to be replaced annually.

APPENDIX C—continued.

PROPORTION OF WAR OFFICE STORES FOR ROYAL NAVAL ARTILLERY VOLUNTEERS.

Magazine Stores.	Articles.	Proportion allowed						Remarks.
		to each						
		Battery.	Efficient				to every 100 cartridges.	
			for his first year's service		after his first year's service			
		gratis.	allowed to be purchased.	gratis.	allowed to be purchased.			
M	Ordnance.—Sec. V.							
	filled {	silkcloth { 64-pr. 8½ lb.	15				* Articles marked thus* to be supplied annually.	
		R.M.L. { 64-pr. 6½ "	30					
		flannel, S.B. 32-pr. full, 8 lb.	60†					
	Machine Gun Nordenfelt 1-in.		—	10†	—	10†	—	† For Corps supplied with 1-in Nordenfelt Guns
	small ball {	rifle, B.L. Martini.	—	50	50	50	70	
		pistol, revolver	—	50	100	25	100	
		blank, rifle or carbine B.L.	—	50	50	—	60	
	Fuzes {	for instruction {	percussion { direct action	—	1			"Fuzes for instruction" will be issued in the first instance, but will not be an annual supply.
			— plain B.L.	—	1			
			Pettmann's G.S.	—	1			
			Royal Laboratory	—	1			
			15 seconds M.L.	—	1			
			15 seconds with detonator.	—	1			
			time and percussion middle.	—	1			
*for practice, wood, time, M.L. 15 seconds.	—	14						
*Shells, R.M.L., filled {	common, 64-pr.	—	14					
	Shrapnel, 64-pr.	—	1					
*Shot, S.B., solid, 32-pr.		—	60				The year to be reckoned from the 1st April.	
Tubes {	dummy, drill	—	1					
	*quill friction { long, for 61-pr. guns and	—	—	—	—	150		
	with loops. { short, for guns under 61-pr.	300						

† When 32-pr. cartridges are to be fired from 64-pr., 64 cwt. guns, silk cloth cartridges are to be issued instead of flannel cartridges.

The following stores, if demanded, will be supplied on pre-payment only, viz. :—

Rods, cleaning, wood ...	1	Turnscrews, small, round stem	1
Clams, wood, pairs ...	1	Wrenches, nipple, hand	1
Corks for clams ...	2	Hammers, rivetting, handled,	
Drifts, wire ...	1	4 ozs. ...	1
Drivers, screw handled	1	Pliers, bright, flat-nose, pair	1
Horses, wood, 5 lbs. ...	2	Vice, standing, 36 lbs.	1

That sections 3 and 16 of Act 36 & 37 Vict., cap. 77, have been read to the Volunteer, and that he perfectly understands the condition of his engagement.

He possesses a competent knowledge of the working and drill of the Gun attached to his Corps, being able to take any man's duty (except No. 1).

He possesses a competent knowledge of the Rifle and Cutlass Drills.

He is able to row in the Service Boat and make all the knots and bends in ordinary use.

He has embarked in one of H.M. Ships for a cruise at sea of at least one week's duration, and taken part in the working of the Vessel.

He was present at the inspection of the Corps by*
on the 18

Approved

Officer Instructor.

Commanding Officer of Battery.
Commanding Officer of Brigade.

Head Quarters

Date

APPENDIX D (1).

FORM OF CERTIFICATE FOR TRAINED MAN.

Royal Naval Artillery Volunteers.

We hereby certify that A B
a Member of the Brigade of Royal
Naval Artillery Volunteers, possesses a thorough practical
knowledge of Heavy Gun, Rifle, Pistol, and Cutlass Drills.

That he can take the helm, heave the lead, and take charge
of a service boat.

And we find him duly qualified in all respects for the
rating of Trained Man.

Approved

Officer Instructor.
Commanding Officer of Battery.
Commanding officer of Brigade.

Head Quarters

Date

* The inspection must have been made by the Admiral Superintendent, or an Officer deputed by him, and must be within a year of the Certificate.

APPENDIX E.

The Regulation Kit for each Member of the Royal Naval Artillery Volunteers is to consist of—

1 blue cloth trousers.	1 hat and ribbon.
1 blue serge frock.	1 knife and lanyard.
1 white drill frock.	1 black silk handkerchief.
1 flannel.	1 bag (waterproof for kit).
1 cap and ribbon.	Blue serge working dress.

Additional for Petty Officers—

1 jacket.

Additional Kit required when embarked—

White working dress.	Oilskins.
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APPENDIX F.

Consecutive Office, No. 263.
Departmental, No. 1019.
Examinations, No. 21.

BOARD OF TRADE,

Marine Department,

March 1885.

EXAMINATION
 FOR
 CERTIFICATES OF EFFICIENCY
 IN
 NAVIGATION AND SEAMANSHIP.

1. THIS Examination, which is similar to that passed by the owners of Pleasure Yachts, is at present confined to Officers belonging to, and candidates for commission in, the Royal Naval Artillery Volunteers.

2. The Certificate which will be issued to successful candidates is purely honorary, and will not be available under the Merchant Shipping Acts for use in any capacity whatever on board a ship which is required to carry a Certificated Officer.

3. The Certificate is chiefly intended to encourage these Officers to attain a greater proficiency in the knowledge of Navigation and Seamanship, and to enable Commanding Officers to test the acquirements of those they recommend to the Admiralty for Commissions.

4. The name of each Officer and candidate who may desire to be examined must first be submitted to the Board of Trade by the Commanding Officer of the Brigade, together with the name of the port at which he wishes the examination to be held.

5. If the application is approved, the candidate must apply personally at a Mercantile Marine Office to fill up the form of application, Exn. 2, and pay the usual fee of 2*l.* required by the Regulations.

SUBJECTS OF EXAMINATION.

6. *Examination in Colours.*—The candidate must pass the examination in colours.

7. *In Navigation, &c.*—He will be required to give in writing definitions of various astronomical and other terms used in navigation. He must have a competent knowledge of the first five rules of arithmetic and the use of logarithms. He must be able to work a day's work complete, correcting the courses for deviation, leeway, and variation. He will be required to find the latitude by meridian altitude of the sun, and the difference of longitude from a given departure by parallel sailing; also to find the course and distance from one position to another by Mercator's method. He will be required to find the time of high water at a given port; to observe and calculate the amplitude of the sun, and to find the error of the ship's compass therefrom, and also the deviation, the variation being given. He must be able to find the daily rate of the chronometer from error observed, and to find the longitude from altitude of the sun by the usual methods. He will be required to find the true bearing of the sun, and the error of the ship's compass from an observed azimuth of the sun, both from an altitude and also from the "Time Azimuth Tables," and with the variation given compute the deviation; to find the latitude from a single altitude of the sun off the meridian, also to ascertain the true bearing of the sun and the ship's position by Sumner's method by projection. He must be able to compute the latitude from the meridian altitude of a star, &c.; he must be able to find the magnetic bearing from equidistant compass bearings of any fixed object when at sea, and compute the deviation therefrom. He must construct a deviation curve upon a "Napier's" diagram which will be furnished by the examiner, and understand the practical application of the same, and give written answers to certain practical questions on the effect of the ship's iron upon the compasses, the method of determining the deviation,

and compensating same by magnets and soft iron. He must understand the use of the sextant with its adjustments, and be able to observe with it, and find the index error by the horizon, also by the sun, and read off and on the arc. He must also be conversant with the use of Mercator's chart, and be able to find, on either a "true" or "magnetic" chart, the course to steer and the distance from one given position to another; and find the ship's position on the chart from cross bearings of two objects; from two bearings of the same object, the course and distance between the bearings being given; also the distance of ship from the object at the time of taking the second bearing. He will be required to find the course to steer by compass in order to counteract the effect of a given current, and to find the distance the ship will make good towards a given point in a certain time and to *work out practically* the correction to apply to soundings taken at a given time and place, to compare with the depth marked on the chart. He must also pass a satisfactory examination in the International Code of Signals.

8. *In Seamanship, &c.*—He must give satisfactory answers as to his knowledge of making and taking in sail, and as to the management of a vessel under canvas in moderate, and in stormy weather. He must have a thorough knowledge of the Rule of the Road at sea as regards both steamers and sailing vessels; their regulation lights, and fog and sound signals; and be able to describe the signals of distress, and the signals to be made by ships wanting a pilot, and the liabilities and penalties incurred by the misuse of these signals. He must also understand the use and management of the rocket apparatus in the event of his vessel being stranded. He must be able to mark and use the lead and log lines; to cast a vessel on a lee shore; to moor and unmoor a ship; to keep a clear anchor, and to carry out an anchor. He must know how to keep his vessel out of the trough of the sea in the event of accident. How to rig rafts and jury rudders, &c.; and the steps to be taken if his vessel is disabled or unmanageable or drifting towards a lee shore, and as to his resources for the preservation of the crew in the event of wreck. He must also be able to answer any other questions relating to the management of a vessel (either steam or sailing) which the examiner may think necessary to touch upon.

T. H. FARRER,

Secretary.

THOMAS GRAY,

Assistant Secretary.

M. 322
—1885.

APPENDIX G.

LIST OF FORMS IN USE BY ROYAL NAVAL
ARTILLERY VOLUNTEERS.

To be supplied from Dockyard, on demand.

- C 84. Requisition for Arms.
- C 85. Form of Certificate for trained man.
- C 86. Form of Certificate of Efficiency.
- C 87. Monthly Report and Diary of Officer Instructor.
- C 88. Diary of Petty Officer Instructor.
- C 90. Annual Return. Nominal Roll.
- C 91. Annual Statement of Capitation Allowance due.
- C 92. Annual Statement of Receipt and Expenditure of
Capitation Grant.
- C 93. Abstract Statement of Boatswains', Carpenters', and
Gunners' Naval Stores.
- C 96. (Late V 21) Abstract Account of Victualling Stores,
Bedding, &c.
- C 98. Annual Report of State and Condition of Batteries,
Magazines, &c.
- C 141. Report of Inspection of Corps.
- S 112. Demand or receipt for occasional supplies.
- S 137. Expense Books, rough.
- S 137*a*. Record of Daily expenditure.
- S 140. Guard Book for supplies.
- S 141. Guard Book for returns.
- S 142. Demand for Stores.
- S 144. Certificate of, and Memorandum of Conversion.
- S 155. Report of Survey on damaged or decayed stores.
- S 187*a*. Return of Stores lost or damaged.
- S 519. Return of Target Practice.
- S 631. Report of Survey on Victualling Stores.

APPENDIX II.

ACT 36 & 37 VICT., CAP. 77.

An Act to provide for the establishment of a Royal Naval Artillery Volunteer Force.

5th August, 1873.

BE it Enacted by the Queen's Most Excellent Majesty, by and with the advice and consent of the Lords Spiritual and Temporal, and Commons, in this present Parliament assembled, and by the authority of the same, as follows :—

PART I.

ORGANIZATION OF ROYAL NAVAL ARTILLERY VOLUNTEER FORCE.

Acceptance of Service.

1. It shall be lawful for Her Majesty, through the Admiralty, to accept the services of any persons desiring to be formed under this Act into a Royal Naval Artillery Volunteer Corps, and offering their services to Her Majesty through the Admiralty.

Power to the Crown to accept services through Admiralty

On such acceptance the proposed Corps shall be deemed lawfully formed under this Act.

Permanent Staff.

2. The Admiralty may from time to time constitute for any Naval Artillery Volunteer Corps a Permanent Staff, consisting of a Naval Officer, and of so many Seamen Instructors as may seem fit, or of such an Officer, or of such Seamen Instructors, alone.

Power to the Admiralty to form a Permanent Staff.

For the purposes of this Act, but subject to any other provisions made by regulations of the Admiralty under this Act, all such Officers shall be deemed Officers of the respective Corps, and all such Seamen Instructors shall be deemed to belong to the respective Corps, on the Permanent Staff whereof they serve, and shall be deemed respectively Officers and Petty Officers of the Naval Artillery Volunteer Permanent Staff; but nothing in this Act shall be taken to exempt any Officer or Petty Officer of the Permanent Staff of a Naval Artillery Volunteer Corps from being subject (if it be so directed by regulations of the Admiralty) to the orders of the Officers of the Corps, according to such regulations, and subject thereto according to their rank and the laws and the usages of Her Majesty's Navy.

* NOTE.—This Act is amended by the National Defence Act, 51 and 52 Vic., Cap. 31. See Appendix I.

Quitting of
Corps by
Petty Officers
of Permanent
Staff.

3. Any Petty Officer of the Naval Artillery Volunteer Permanent Staff who enters into any engagement, which, in the opinion of the Admiralty, is inconsistent with his duties as such Petty Officer, shall be deemed to have quitted the Corps; and any Petty Officer of the said Permanent Staff who quits a Corps shall deliver up in good order, fair wear and tear only excepted, all arms, clothing, and appointments issued to him as a Petty Officer of such Permanent Staff; and the Admiralty may, if it seem fit, cause him to be put under stoppages of any money payable to him by or through the Admiralty until he has repaid the value of any such arms, clothing, or appointments not so delivered up.

Officers and Volunteers.

Officers
commis-
sioned by
Admiralty.

4. The Officers of a Naval Artillery Volunteer Corps shall be commissioned by the Admiralty, and such commission shall not be deemed vacated by the revocation, expiration, or discontinuance of the letters patent by which the Admiralty issuing the same were appointed.

Rank of
Officers.

5. Officers of the Naval Artillery Volunteer Force shall have the same rank with respect to Officers of the Royal Navy as Officers of the Royal Naval Reserve, and shall rank with Officers of the Royal Naval Reserve as the youngest of their respective ranks.

As to
command of
Volunteer
Officers over
other Forces.

Officers of the Naval Artillery Volunteer Force, when not on actual service, shall not be entitled to exercise any command over any Officers or Men of the Royal Navy or Marines, or Royal Naval Volunteers, and when on actual service shall not be entitled to exercise any such command otherwise than as may be from time to time provided by regulation.

As to
Members of
House of
Commons
accepting
commissions.

6. The acceptance of a commission in the Naval Artillery Volunteer Force by a Member of the Commons House of Parliament shall not render his seat vacant.

Power of
Volunteer to
quit his Corps
on conditions
herein stated.

7. Any Volunteer may, except when on actual service, quit his Corps on complying with the following conditions, namely:—

- (1) Giving to the Commanding Officer of his Corps fourteen days' notice in writing of his intention to quit the Corps;
- (2) Delivering up in good order, fair wear and tear only excepted, all arms, clothing, and appointments, being public property or property of his Corps, issued to him; and
- (3) Paying all money due or becoming due by him, under the rules of his Corps, either before or at the time or by reason of his quitting it:

And thereupon he shall be struck out of the muster-roll of the Corps by the Commanding Officer.

If any Volunteer gives such notice, and the Commanding Officer refuses to strike him out of the muster-roll, and the Volunteer considers himself aggrieved thereby, the Volunteer may appeal to some Court of Summary Jurisdiction for the place in which the Head Quarters of the Corps are situate (not constituted of members of the Corps), who shall hear and determine the appeal, and may, for the purposes thereof, administer oaths and examine any person as a witness; and if it appears to such Court that the arms, clothing, and appointments issued to the Volunteer, being public property or property of his Corps, have been delivered up in good order (fair wear and tear only excepted), or that he has paid or is ready to pay sufficient compensation for any damage that such articles may have sustained, and that all money due or becoming due by him under the rules of his Corps, either before or at the time of or by reason of his quitting it, has been paid, such Court may order the Commanding Officer forthwith to strike such Volunteer out of the muster-roll of his Corps, and their determination shall be binding on all persons.

8. If any Volunteer enrolls himself in the Royal Navy or Marines, or in the Royal Naval Volunteers, or as a Volunteer or Substitute in the Militia, or is attested to serve on the Permanent Staff thereof, or enlist in Her Majesty's Army, he shall be deemed discharged from the Naval Artillery Volunteer Force, and the Commanding Officer of his Corps shall strike him out of the muster-roll thereof.

As to discharge of Volunteer taking service in Militia or Army.

He shall, nevertheless, be liable to deliver up in good order, fair wear and tear only excepted, all arms, clothing, and appointments, being public property or property of his Corps, issued to him, and to pay all money due or becoming due by him, under the Rules of his Corps, either before or at the time of or by reason of his discharge. If such arms, clothing, and appointments are not so delivered up by him, or such money is not paid by him, then, without prejudice to any proceeding or remedy against him under this Act, he may, under an order of the Admiralty, or one of Her Majesty's Principal Secretaries of State, as the case may be, if it seem fit, be put under stoppages out of any bounty or pay receivable by him, or both, until the value of such arms, clothing, or appointments not so delivered up, or such money (as the case may be) is fully paid.

General Command.

9. Whenever any Volunteers are on actual service, or are undergoing drill, exercise, training, or inspection, or are voluntarily doing any duty, they and their Officers shall, subject to regulations under this Act, be under the command of the Officers and Petty Officers of the Royal Navy, so,

Volunteers to be under command of Naval Officers, &c.

nevertheless, that the Volunteers shall, when the circumstances of the Service admit, be led by their own Officers and Petty Officers under such command.

Inspection.

Annual
Inspection.

10. An Annual Inspection of every Naval Artillery Volunteer Corps shall be held by some Officer appointed by the Admiralty.

Efficiency.

Requisites of
efficiency to
be declared
by Admiralty.

11. The Admiralty may from time to time, by regulations, declare what is requisite to entitle a Volunteer to be deemed an Efficient Volunteer, by defining for that purpose the extent of attendance at drill to be given by the Volunteer, and the course of instruction to be gone through by him, and the degree of proficiency in drill and instruction to be attained by him and his Corps, such proficiency to be judged of by the Inspecting Officer at the Annual Inspection of the Corps, or otherwise, as from time to time provided by regulation.

Disbanding of Corps.

Power to the
Admiralty to
disband
Corps.

12. The Admiralty may disband or discontinue the services of any Naval Artillery Volunteer Corps, or any part thereof, whenever it seems to them expedient to do so.

Administrative Organization.

Power to
Admiralty to
appoint a
Permanent
Staff on
formation of
Brigade.

13. Where two or more separate Naval Artillery Volunteer Corps are formed by the authority of the Admiralty into a united body for naval or administrative purposes, hereinafter called a Brigade, the Admiralty may from time to time constitute for such Brigade a Permanent Staff, consisting of an Officer, and of so many Seamen Instructors as may seem fit, or of such an Officer, or of such Seamen Instructors, alone.

For the purposes of this Act, but subject to any other provisions made by regulations of the Admiralty under this Act, all such Officers shall be deemed Officers of the respective Brigades, and all such Seamen Instructors shall be deemed to belong to the respective Brigades, on the Permanent Staff whereof they serve, but not to be Officers of or to belong to any of the separate Corps formed into those Brigades, and shall be deemed respectively Officers and Petty Officers of the Naval Artillery Volunteer Permanent Staff; but nothing in this Act shall be taken to exempt any Officer or Petty Officer of the Permanent Staff of such a Brigade from being subject (if it be so directed by regulations of the Admiralty) to the orders of the Officers of the Brigade and of the separate

Corps formed into the same, according to such regulations, and subject thereto, according to their rank, and the laws and usages of the Royal Navy.

The Officers of every such Brigade shall be commissioned by the Admiralty, and such commission shall not be deemed vacated, by the revocation, expiration, or discontinuance of the letters patent by which the Admiralty issuing the same were appointed.

Notwithstanding the formation of any such Brigade, the separate Corps formed into the same shall be severally deemed Naval Artillery Volunteer Corps for all the purposes of this Act.

Courts of Inquiry.

14. The Admiralty may at any time assemble a Court of Inquiry to inquire into any matter relative to any Naval Artillery Volunteer Corps or Brigade, or to any Officer or Volunteer or any Officer or Petty Officer of the Permanent Staff belonging thereto, and to record the facts and circumstances ascertained on such inquiry, and, if required, to report on the same, for the information and assistance of the Admiralty; such Court, where the inquiry is with reference to an Officer, to be composed of Officers either of the Royal Navy or of the Naval Artillery Volunteer Force, or partly of Officers of the Royal Navy, and partly of Officers of the Naval Artillery Volunteer Force, and in other cases to be composed either of such Officers as aforesaid, and of Volunteers belonging to the Corps or Brigade, or of such Officers, or of such Volunteers.

Court of Inquiry to report to the Admiralty or the Commanding Officer.

The Commanding Officer of a Naval Artillery Volunteer Corps or Brigade may at any time assemble a Court of Inquiry, composed either of Officers and Volunteers belonging to the Corps or Brigade, or of such Officers, or of such Volunteers, to inquire into any matter relative to the Corps or Brigade, or to any Volunteer or Petty Officer of the Permanent Staff belonging thereto, and to record the facts and circumstances ascertained on such inquiry, and, if required, to report on the same, for the information and assistance of the Commanding Officer; but nothing herein shall authorise any inquiry with reference to an Officer otherwise than by a Court assembled by direction of the Admiralty, and composed exclusively of such Officers as above provided in this section in the case of Courts assembled by the Admiralty.

Regulations.

15. The Admiralty may from time to time make regulations respecting anything in this Act directed or authorised to be done or provided by regulation, and also such regulations as may seem fit (not being inconsistent with any of the provisions of this Act) respecting—

The appointment, promotion, and rank of Officers; and

Power to Admiralty to make regulations for government of Naval Artillery Volunteer Force.

The assembling and proceedings of Courts of Inquiry to inquire into and report on any matter connected with the government or discipline of a Naval Artillery Volunteer Corps or Brigade ;
and for the full execution of this Act and the general government and discipline of the Naval Artillery Volunteer Force, and may alter or repeal any such regulations ; and may call for such returns as may from time to time seem requisite.

PART II.

ACTUAL SERVICE.

In case of invasion, power to the Crown to call out Volunteers for actual service.

* 16. In case of actual or apprehended invasion of any part of the United Kingdom (the occasion being first communicated to both Houses of Parliament, if Parliament is sitting, or declared in Council and notified by proclamation, if Parliament is not sitting), Her Majesty may direct the Admiralty to call out the Naval Artillery Volunteer Corps, or any of them, for actual service.

Every Officer and Volunteer, and every Officer and Petty Officer of the Permanent Staff belonging to every Corps so called out shall be bound to assemble at such place and embark on board such ships, and perform such service on board ship, or partly on board ship and partly on land, as may be directed by the Admiralty, but the Admiralty shall employ such Officer (other than an Officer of the Permanent Staff) and a Volunteer only (unless he otherwise consent) in ships engaged in the defence of the Coasts of the United Kingdom, Channel Islands, and Isle of Man, and on service in the seas adjacent.

Every such Officer, Volunteer, and Petty Officer, from the time of his Corps being so called out shall, for the purposes of this Act, be deemed on actual service. If any such Officer, Volunteer, or Petty Officer, not incapacitated by infirmity for service, refuses or neglects to so assemble or embark, he shall be deemed a deserter.

Allowances to Volunteers Corps so called out.

17. Whenever a Naval Artillery Volunteer Corps is called out for actual service, the following provisions shall take effect :

- (1) There shall be issued, in manner provided by regulation, the sum of two guineas for the use of every Officer and Volunteer and Officer and Petty Officer of the Permanent Staff belonging to and

* Section 16 from the beginning down to "or any of them for actual service" is repealed and amended by 51 and 52 Vic., Cap. 31. See Appendix I.

assembling with the Corps (except such of them as do not desire to receive the benefit thereof) : and each such sum, or so much thereof as the Commanding Officer of the Corps thinks fit, shall be laid out, under the direction of the Commanding Officer, in providing necessaries for each such Officer, Volunteer, and Petty Officer ; and within one month after receipt thereof, an account shall be settled with each such Officer, Volunteer, and Petty Officer, respecting the application thereof, and any unapplied residue thereof shall be paid to him :

- (2) Such Officers, Volunteers, and Petty Officers shall be entitled to receive pay and to be victualled, and to allot a share of pay to their wives and families in like manner as the Officers, Petty Officers, and Seamen of Her Majesty's Navy respectively :
- (3) On the release of the Corps from actual service there shall be paid, in manner provided by regulation, one guinea to every such Officer, Volunteer, and Petty Officer present with the Corps at the time of such release (except such of them as do not desire to receive the same), in addition to his pay.

18. After a Naval Artillery Volunteer Corps has been called out for actual service, the Corps shall be deemed released from actual service only by an order in writing sent from the Admiralty to the Senior Officer under whose command the Corps is serving, to be delivered by such Senior Officer to the Commanding Officer of the Corps ; which order the Admiralty shall issue upon and as soon as may be after a proclamation of Her Majesty declaring the occasion to have passed, and not sooner or otherwise.

As to release of Corps from actual service.

Before a Naval Artillery Volunteer Corps is released from actual service the Corps shall be returned to the place in which its Head Quarters were situate at the time that it was called out.

19. An Officer of the Naval Artillery Volunteer Force disabled on actual service shall be entitled to Half Pay, according to his rank ; and the Widow of such an Officer killed on actual service shall be entitled to the like Pension for life as the Widow of an Officer of Her Majesty's Navy.

Provisions for Officers and Men disabled, and for Widows of Officers killed.

A Volunteer or Petty Officer of the Volunteer Permanent Staff, disabled on actual service, shall, according to his rank, be entitled to the like Pension and other benefits, if any, as a Petty Officer or Seamen of Her Majesty's Navy.

PART III.

DISCIPLINE.

Officers and Volunteers.

As to discipline of Naval Artillery Volunteer Force while not on actual service.

20. With respect to the discipline of Officers and Volunteers, and Officers and Petty Officers of the Naval Artillery Volunteer Permanent Staff while they are not on actual service, or undergoing drill, exercise, training, or inspection, together with or voluntarily doing any duty together with Her Majesty's Navy or Marines, or Her Majesty's Regular Forces, or any part thereof, the following provisions shall take effect :—

- (1) The Commanding Officer of a Naval Artillery Volunteer Corps may, subject to such appeal to the Admiralty as herein-after mentioned, discharge from the Corps any Volunteer, and strike him out of the muster-roll, either for disobedience of orders by him while doing any duty with his Corps, or for neglect of duty, or misconduct by him as a member of the Corps—or for other sufficient cause—the existence and sufficiency of such causes respectively to be judged of by the Commanding Officer, or, in case of appeal, by the Admiralty.
- (2) The Volunteer so discharged shall, nevertheless, be liable to deliver up in good order (fair wear and tear only excepted) all arms, clothing, and appointments, being public property or property of his Corps, issued to him, and to pay all money due or becoming due by him, under the rules of his Corps, either before or at the time or by reason of his discharge. Any Volunteer who feels aggrieved by such discharge may appeal to the Admiralty within a reasonable time after such discharge, and the Admiralty may cancel or confirm such discharge or give other such directions with reference thereto as to them may seem just and proper, and such order of the Admiralty shall be binding on all persons :
- (3) If any such Officer, Volunteer, or Petty Officer as aforesaid, while
 - (a) He is on board any of Her Majesty's ships, or on march or duty with the Corps or Brigade to which he belongs, or any portion thereof, or
 - (b) He is engaged in any exercise or drill with such Corps or Brigade, or any portion thereof, or

- (c) He is wearing the clothing or accoutrements of such Corps or Brigade, and is going to or returning from any of Her Majesty's ships or any place of exercise, drill, or assembly of such Corps or Brigade, or is otherwise on duty,

disobeys any lawful order of any Officer under whose command he then is, or is guilty of misconduct, the Officer then in command of the Corps or Brigade, or any Superior Officer under whose command the Corps or Brigade then is, may order the offender, if an Officer, into arrest, and if not an Officer, into the custody of any Volunteer belonging to the Corps or Brigade, or of any Petty Officer of the Naval Artillery Volunteer Permanent Staff :

Provided that the offender be not kept in such arrest, or custody longer than during the time of the Corps or Brigade, or such portion thereof as aforesaid, then remaining on board any of Her Majesty's ships, or on march or duty, or continuing engaged in any such exercise or drill as aforesaid, or otherwise on duty, and for the purposes of this provision any such Officer or Volunteer or Petty Officer while going to or returning from any of Her Majesty's ships or any place of exercise, drill, or assembly of his Corps shall be deemed to be on duty so long as he continues to wear the clothing or accoutrements of such Corps or Brigade :

- (4) Every such arrest shall be forthwith reported to the Commanding Officer of the Corps, or such other Officer as may be provided by regulation :
- (5) The Admiralty may, subject to regulations under this Act, remove from the Naval Artillery Volunteer Permanent Staff any Officer or Petty Officer of such Staff for such reasons, and in such manner, and after such inquiry or trial as may be provided by the said Regulations.

Actual Service.

21. With respect to the discipline of Officers and Volunteers of the Naval Artillery Volunteer Force and Officers and Petty Officers of the Permanent Staff thereof when they are on actual service, or are undergoing drill, exercise, training, or inspection, together with or voluntarily doing any duty together with Her Majesty's Navy or Marines, or Her Majesty's Regular Forces, or any part thereof, the following provisions shall take effect; namely,—

As to discipline of Naval Artillery Volunteer Force when on actual service.

The Naval Discipline Act, 1866, and all the laws and customs for the time being in force for the government of Her Majesty's ships and the crews thereof when on actual service, shall extend to and apply to, and in the case of all Officers and Volunteers of the Naval Artillery Volunteer Force and Officers and Petty Officers of the Naval Artillery Volunteer Permanent Staff, and those Officers, Volunteers, and Petty Officers shall be subject to the said Act, laws, and customs, and shall also be entitled to the benefits thereof, in all respects as the Officers and Seamen of Her Majesty's Navy for the time being are, and as if the Naval Artillery Volunteer Force, including the Permanent Staff, belonged to and formed part of Her Majesty's Navy, subject only to the variation, that a Court Martial for the trial of an Officer of the Naval Artillery Volunteer Force, or Volunteer or Officer or Petty Officer of the Permanent Staff thereof, shall be composed, partly at least, of Officers of the Naval Artillery Volunteer Force.

PART IV.

RULES AND PROPERTY OF CORPS.

Power for
Corps to make
rules, subject
to the ap-
proval of the
Admiralty.

22. The Officers and Volunteers belonging to a Naval Artillery Volunteer Corps may from time to time make rules for the management of the property, finances, and civil affairs of the Corps; and may alter or repeal any such rules; but any such rules shall not have effect unless and until the Commanding Officer of the Corps thinks fit to transmit the same to the Admiralty for their approval, and such approval is notified by the Admiralty to the Commanding Officer of the Corps, to be by him forthwith communicated to the Corps; whereupon the rules so approved shall be binding on all persons.

A copy of these rules in print or writing, or partly in print and partly in writing, certified under the hand of the Commanding Officer as a true copy of the rules whereof such approval has been notified as aforesaid, shall be conclusive evidence of the rules of the Corps.

Vesting of
property of
Corps in
Commanding
Officer *ex
officio*.

23. All moneys subscribed by or to or for the use of a Naval Artillery Volunteer Corps or Brigade, and all effects belonging to any such Corps or Brigade, or lawfully used by it, not being the property of any individual Officer or Volunteer or Officer or Petty Officer of the Permanent Staff belonging to the Corps or Brigade, and the exclusive right to sue for and recover current subscriptions, arrears of subscriptions, and other money due to the Corps or Brigade, and all lands acquired by the Corps or Brigade, shall vest in the Commanding Officer of the Corps or Brigade for the time being, and his successor in office, with power for him and his successor to sue, to make contracts and conveyances, and to

do all other lawful things relating thereto; and any civil or criminal proceedings taken by virtue of the present section by the Commanding Officer of a Corps or Brigade shall not be discontinued or abated by his death, resignation, or removal from office, but may be carried on by and in the name of his successor in office.

24. The Commanding Officer of a Naval Artillery Volunteer Corps or Brigade, receiving any arms, ammunition, or other stores supplied at the public expense, or by subscription, shall, subject to the approval of the Admiralty, appoint a proper Storehouse for the depositing and safe keeping of such arms, ammunition, or stores.

Appointment
of Store-
houses for
Arms.

25. If any person belonging or having belonged to a Naval Artillery Volunteer Corps or Brigade neglects or refuses to pay any money subscribed or undertaken to be paid by him towards any of the funds or expenses of such Corps or Brigade, or due under the rules of such Corps, and actually payable by him, or to pay any fine incurred by him under the rules of such Corps, such money or fine shall (without prejudice to any other remedy) be recoverable from him, with costs, at any time within twelve months after the same becomes due and payable, as a penalty under this Act is recoverable, and when recovered shall be applied as part of the General Fund of the Corps or Brigade.

Recovery of
Subscriptions
or Fines.

Provided that the person ordered by the Court of Summary Jurisdiction before whom such money or fine is recoverable to pay such money or fine shall not be imprisoned for default in payment thereof, or of any costs incurred in respect thereof, unless the Court, on making the order for imprisonment is, satisfied that such person has or has had since the date of the order for payment the means to pay such money or fine and refuses or neglects or has refused or neglected to pay the same.

26. If any person designedly makes away with, sells, pawns, wrongfully destroys, wrongfully damages, or negligently loses anything issued to him as a Volunteer or Petty Officer of the Naval Artillery Volunteer Permanent Staff, or wrongfully refuses or wrongfully neglects to deliver up, on demand, anything issued to him as a Volunteer or such Petty Officer, the value thereof shall be recoverable from him, with costs, as a penalty under this Act is recoverable; and he shall also, for every such offence of designedly making away with, selling, pawning, or wrongfully destroying as aforesaid, be liable on the prosecution of the Commanding Officer of the Corps or Brigade issuing the thing made away with, sold, pawned, or destroyed, to a penalty not exceeding five pounds.

Wrongful
Sale,
Non-delivery,
&c., of Public
or Corps
Property.

27. If any person knowingly buys or takes in exchange or pawn from any Volunteer or Petty Officer of the Naval Artillery Volunteer Permanent Staff, or any person acting on his behalf, or solicits or entices any such Volunteer or Petty Officer to sell or pawn, or knowingly assists or acts

Wrongful
Buying of
Arms, &c.
from
Volunteers.

for any such Volunteer or Petty Officer in selling or pawning, or has in his possession or keeping without satisfactorily accounting for, any arms, clothing, or appointments, being public property or property of any Naval Artillery Volunteer Corps or Brigade, or any public stores or ammunition issued for the use of any such Corps or Brigade, he shall be liable for the first offence to a penalty not exceeding twenty pounds, and for a second and every subsequent offence to a penalty not exceeding twenty pounds or less than five pounds, with or without imprisonment for any term not exceeding six months, with or without hard labour.

On the prosecution of any person for any subsequent offence under this section, a copy of the conviction, certified by the proper Officer of the Court among the records of which the conviction is filed, or proved to be a true copy, shall be sufficient evidence to prove a conviction for the former offence, and such conviction shall be presumed not to have been quashed on appeal until the contrary is shown.

Remedy for
Non-delivery
of Arms, &c.
on demand.

28. When any person neglects or refuses, on demand made as hereinafter mentioned, to deliver up any property (whether arms, clothing, appointments, ammunition, or public stores), which is public property, or the property of a Naval Artillery Volunteer Corps or Brigade, and has been issued to such person or is in his possession or keeping as an Officer or Volunteer, or an Officer or Petty Officer of the Naval Artillery Volunteer Permanent Staff, any Court of Summary Jurisdiction may, upon reasonable ground being shown for a suspicion that the property is to be found on any premises, issue a warrant empowering the person therein named to enter upon such premises and search for the property, and the person so empowered may enter and search accordingly, and shall seize such property, if found, and remove the same with all convenient speed to such place as may be directed by the Admiralty, Person, or Officer who made the demand.

Notwithstanding any such seizure and removal, the same penalty may be enforced against any person, and the value of any such property may be recovered from the person neglecting or refusing as aforesaid, in the same manner as if such seizure and removal had not been made.

A demand may be made for the purposes of this section by the following persons; namely,

- (1) In any case by the Admiralty or any person authorized in writing by them;
- (2) In the case of a Volunteer and Petty Officer of the Permanent Staff and an Officer of inferior rank to the person making the demand, by the Commanding Officer or Officer of the Permanent Staff of the Naval Artillery Volunteer Corps or Brigade to which such property belongs, or to which such Volunteer or Officer belongs.

The demand may be made by the delivery of a written notice to the person upon whom the demand is made, or by leaving the same at his usual or last known place of abode, or if no such abode is known, by affixing the same at the Orderly Room or other room where the business is carried on of the Corps or Brigade to which he belongs or belonged, or at the place where notices relating to such Corps or Brigade are usually affixed.

29. If any person wilfully commits any damage to any Butt or Target belonging to or lawfully used by any Naval Artillery Volunteer Corps or Brigade, or, without the leave of the Commanding Officer of the Corps or Brigade, searches for bullets in or otherwise disturbs the soil forming such Butt or Target, he shall for every such offence be liable, on the prosecution of the Commanding Officer, to a penalty not exceeding five pounds.

As to wilful
injury to
Butts or
Targets.

PART V.

ACQUISITION OF LAND FOR RANGES.

30. The provisions of Part V. of The Volunteer Act, 1863, intituled "Acquisition of Land for Ranges," as extended by Section 17 of The Regulation of the Forces Act, 1871, shall apply in like manner as if the said part and section were herein enacted, with the substitution of the Admiralty for one of Her Majesty's Principal Secretaries of State, and of Naval Artillery Volunteer Corps for Volunteer Corps.

Power of
Naval
Artillery
Volunteer
Corps to
acquire land
for necessary
purposes.

PART VI.

EXEMPTIONS.

31. Every Officer of the Naval Artillery Volunteer Force, and every Efficient Volunteer, and every Officer and Petty Officer of the Naval Artillery Volunteer Permanent Staff, shall be exempt from liability to serve personally or to provide a substitute in the Militia of England or of Scotland.

Service in
Militia.

In the case of a Volunteer, such exemption shall cease on his ceasing to be enrolled in the Corps in connection with which he becomes entitled to be deemed Efficient, unless he quits such Corps on account of his changing his place of residence, in which case the exemption shall revive, if, within ten days after quitting such Corps, he is enrolled in another Naval Artillery Volunteer Corps.

The Certificate of the Commanding Officer of a Naval Artillery Volunteer Corps (in the Form set forth in the Schedule to this Act, with such variations as circumstances may require) certifying that the person named therein is a Volunteer enrolled in that Corps, and is exempt as aforesaid, shall be conclusive evidence thereof.

Penalty for
giving false
Certificate.

32. If any Commanding Officer of a Naval Artillery Volunteer Corps or Brigade knowingly gives any false Certificate under this Act, he shall for every such offence be liable to a penalty not exceeding two hundred pounds, to be recovered in England by action in a Superior Court of Law at Westminster, in Scotland by proceedings in the Court of Session, and in the Isle of Man by proceedings in any Court of Competent Jurisdiction, and to be applied to the use of Her Majesty.

Volunteers
not to lose
interest in
Friendly or
Benefit
Societies.

33. Notwithstanding anything in the rules of any Friendly or Benefit Society, a person shall not lose any interest in the Society by reason of his enrolment or service in a Naval Artillery Volunteer Corps, or his engagement or service on the Naval Artillery Volunteer Permanent Staff; and any dispute arising between such Society and person by reason of such enrolment, engagement, or service shall be deemed a dispute directed by the rules of the Society to be decided by Justices of the Peace, according to the Acts for the time being in force relative to Friendly or Benefit Societies.

Dues and
Tolls.

34. Officers and Volunteers of the Naval Artillery Volunteer Force, and Officers and Petty Officers of the Permanent Staff belonging thereto, being on march or duty, or going to or returning from the ship or place appointed for, and on the day for drill, exercise, inspection, review, or other public duty, and being in uniform, and any horses, carts, waggons, carriages, vessels, barges, or boats conveying or returning from having conveyed only such Officers, Volunteers, or Petty Officers, so being on march or duty, or going, or returning as aforesaid, or conveying, or returning from conveying only baggage or military stores of any Naval Artillery Volunteer Force, shall be entitled to the same exemption from dues, duties, or tolls leviable at any pier, wharf, quay, landing-place, or bridge to which any Officer or Seaman of Her Majesty's Navy, or any horse, cart, waggon, or carriage conveying such Officer or Seaman, or conveying Her Majesty's Naval Stores, may respectively by law be entitled.

If any person demands or takes any duty or toll in contravention of the present section, or if any person makes any false representation respecting himself or any other person, or any animal, vessel, or thing, with intent to obtain for himself or otherwise, or fraudulently obtains for himself or otherwise, any exemption under the present section, he shall for every such offence be liable to a penalty not exceeding five pounds.

PART VII.

MISCELLANEOUS.

35. Any pecuniary penalty under this Act, the mode of recovery of which is not otherwise expressly provided for by this Act, and any money or fine by this Act made recoverable as a penalty under this Act is recoverable, may be recovered as follows, namely :—

Summary
recovery of
pecuniary
penalties.

In England may be recovered in manner directed by The Summary Jurisdiction Acts; and

In Scotland may be recovered before the Sheriff, and may be recovered under the provisions of The Summary Procedure Act, 1864, and all jurisdictions, powers, and authorities necessary for that purpose are hereby conferred on Sheriffs; and

In the Isle of Man may be recovered in such Courts, and in such manner as any Act having the force of law therein may from time to time provide, or if there is no such Act which applies, then in and before a Court of Summary Jurisdiction, and in the manner in which the like offences, penalties, and payments may be prosecuted and recovered by the laws of the Isle of Man, or as near thereto as circumstances admit.

Provided that the Court of Summary Jurisdiction in England, when hearing and determining an information or complaint, shall be constituted either of two or more Justices of the Peace in Petty Sessions sitting at a place appointed for holding Petty Sessions, or of some Magistrate or Officer sitting alone or with others at some Court or other place appointed for the administration of justice, and for the time being empowered by law to do alone any act authorised to be done by more than one Justice of the Peace.

All proceedings and matters under this Act which are to be taken or done before or in respect of which jurisdiction is given to a Court of Summary Jurisdiction, shall be deemed to be matters on which the Court has authority by law to make an order, in pursuance of the Summary Jurisdiction Acts.

36. In any Summary Proceeding for the purposes of this Act—

General pro-
visions as to
Summary
Proceedings

- (1) The description of any offence under this Act in the words of such Act, or as near thereto as may be, shall be sufficient in law :
- (2) Any exception, exemption, proviso, excuse, or qualification, whether it does or not accompany the description of the offence in this Act, may be proved by the Defendant, but need not be specified or negatived in the information or complaint, and if so specified or negatived, no proof in relation

to the matters so specified or negatived shall be required on the part of the informant or Complainant :

- (3) A previous conviction need not be set out or specified in any information or complaint.

Appeal
against
Conviction.

37. Where the sum adjudged to be paid on a summary conviction or adjudication, inclusive of any costs, exceeds five pounds, or the imprisonment awarded exceeds one month, and the person who is convicted, or against whom the adjudication is made, feels aggrieved by such conviction or adjudication, he may appeal therefrom.

Regulations
as to Appeal
in England.

38. In England the conditions and regulations following shall apply to an appeal under this Act :—

- (1) The appeal shall be made to the next Court of General or Quarter Sessions for the county or place in which the cause of appeal has arisen, holden not less than twenty-one days after the decision of the Court from which the appeal is made :
- (2) The Appellant shall, within ten days after the cause of appeal has arisen, give notice to the other party and to the Court of Summary Jurisdiction of his intention to appeal, and of the ground thereof ;
- (3) The Appellant shall, within three days after such notice, enter into a recognizance before a Justice of the Peace, with two sufficient sureties, conditioned personally to try such appeal, and to abide the judgment of the Court thereon, and to pay such costs as may be awarded by the Court, or (if such appeal is against a decision whereby only a sum of money is adjudged to be paid) give such other security, by deposit of money with the Clerk of the Court of Summary Jurisdiction or otherwise, as the Justice may allow :
- (4) The Appellant, after entering into such recognizance or giving such other security as aforesaid, shall forthwith give notice in writing thereof to the other party :
- (5) The Clerk of the Court of Summary Jurisdiction shall, seven days at least before the Sessions, transmit to the Clerk of the Peace the recognizance duly signed by the Justice, or, if such other security as aforesaid is taken, a Certificate thereof signed by such Justice or Clerk :
- (6) Where the Appellant is in custody the Justice may, if he think fit, on the Appellant entering into such recognizance, or giving such other security as aforesaid, release him from custody :
- (7) The Court of Appeal may adjourn the appeal, and upon the hearing thereof may confirm, reverse, or

modify the decision of the Court of Summary Jurisdiction, or remit the matter to the Court of Summary Jurisdiction, with the opinion of the Court of Appeal thereon, or make such other order in the matter as the Court thinks just :

- (8) The Court of Appeal may also make such order as to costs to be paid by either party as the Court thinks just :
- (9) Whenever a decision is reversed by the Court of Appeal, the Clerk of the Peace shall indorse on the conviction, order, or other adjudication, a memorandum that the same has been so reversed, and whenever any copy or certificate of such conviction, order, or other adjudication is made, a copy of such memorandum shall be added thereto, and shall be sufficient evidence that the conviction, order, or other adjudication has been reversed in every case where such copy or certificate would be sufficient evidence of such conviction, order, or other adjudication :
- (10) Every notice in writing required by this section to be given by an Appellant may be signed by him or by his Attorney on his behalf ; and every such notice and every recognizance and certificate mentioned in this section may be transmitted by the post in the ordinary way.

39. In Scotland, a person authorised to appeal under this Act from a Court of Summary Jurisdiction may appeal therefrom to the next Circuit Court of Justiciary, or where there are no Circuit Courts, to the High Court of Justiciary at Edinburgh, in the manner prescribed by such of the provisions of the Act of the twentieth year of the reign of King George the Second, chapter forty-three, and any Act amending the same, as relate to Appeals in matters criminal, and by and under the rules, limitations, conditions, and restrictions contained in the said provisions.

Regulations
as to Appeal
in Scotland.

40. No order or conviction made in any matter arising under this Act, either originally or on appeal, shall be quashed for want of form, and no order or conviction made by a Court of Summary Jurisdiction against which a person is authorised by this Act to appeal shall be removed by *Certiorari* or otherwise, either at the instance of the Crown or of any private party into any Superior Court. Moreover, no warrant of commitment shall be held void by reason of any defect therein, provided that there is a valid conviction to maintain such warrant, and it is alleged in the warrant that the persons named therein has been convicted.

Exclusion of
Certiorari.

41. Any pecuniary penalty recovered summarily under this Act on the prosecution of the Commanding Officer of a Naval Artillery Volunteer Corps or Brigade shall (notwith-

Application
of certain
penalties.

standing anything in any Act relating to Municipal Corporations or to the Metropolitan Police District or in any other Act) be paid to the Commanding Officer, and be applied as part of the General Fund of the Corps or Brigade.

Appearance
of Command-
ing Officer by
Officer of
Permanent
Staff, &c.

42. The Commanding Officer of any Naval Artillery Volunteer Corps or Brigade may appear in any County Court or before any Court of Summary Jurisdiction by any Officer or Petty Officer of the Permanent Staff of such Corps or Brigade or by any Officer or Member of the Corps or Brigade, authorised in writing under the hand of such Commanding Officer.

43. In this Act—

Definitions.

The term "Admiralty" means the Lord High Admiral, or the Commissioners for executing the Office of Lord High Admiral for the time being, or any two of them :

The term "Commanding Officer of a Corps" means the Officer, Petty Officer, or other Member of the Corps (exclusive of the Permanent Staff thereof) who holds the highest rank in such Corps :

The term "Volunteer" means a Petty Officer or Gunner belonging to a Naval Artillery Volunteer Corps, exclusive of the Permanent Staff thereof :

The term "person" includes (where the case requires) a body of persons, corporate or unincorporate :

"Summary
Jurisdiction
Acts."

The term "Summary Jurisdiction Acts" means, as to England, the Act of the Session of the eleventh and twelfth years of the Reign of Her present Majesty, chapter forty-three, intituled "An Act to facilitate the performance of the duties of Justices of the Peace out of Sessions within England and Wales with respect to summary convictions and orders," and any Acts amending the same : and as to Scotland the Summary Procedure Act, 1864 :

The term "Sheriff" includes in Scotland Sheriff-substitute :

"Court of
Summary
Jurisdiction."

The term "Court of Summary Jurisdiction" means—

In England, any Justice or Justices of the Peace, Metropolitan Police Magistrate, Stipendiary or other Magistrate, or Officer, by whatever name called, to whom jurisdiction is given by the Summary Jurisdiction Acts or any Acts therein referred to :

In Scotland, any Sheriff ;

In the Isle of Man, the Court, Justices, or Magistrates who exercise jurisdiction in the like cases to those in which the Summary Jurisdiction Acts are applicable :

The term "appointments" includes accoutrements and equipments of every kind other than clothing.

44. All the provisions of this Act relating to a Brigade shall apply to any united body formed of two or more separate Naval Artillery Volunteer Corps for Naval or Administrative purposes by the authority of the Admiralty, whether the Corps so united are formed into a Brigade or any other body.

Application
of Act to
United Corps.

45. This Act shall not extend to Ireland.

Extent of
Act.
Short title.

46. This Act may be cited as The Naval Artillery Volunteer Act, 1873.

SCHEDULE.

Certificate for Exemption from Militia.

I, A.B., Commanding Officer of the Naval Artillery Volunteer Corps, hereby certify that C.D. is a Volunteer enrolled in that Corps, and is by virtue of The Naval Artillery Volunteer Act, 1873, exempt from liability to serve personally or to provide a Substitute in the Militia of [*England, or as the case may be*].

Given under my hand at this day of one thousand eight hundred and [*sixty-four*].

A.B.,
[*Lieutenant-Commanding*].

APPENDIX I.

Extracts from 51 and 52 Vict., Cap. 31, entitled an Act to make better provision respecting National Defence, received the Royal Assent 13 August, 1888.

Sec. 1. This Act may be cited as the National Defence Act, 1888.

Short title.

Sec. 3. Whenever any order is in force, directing that the Royal Naval Reserve, or any part thereof, shall be called into actual service, it shall be lawful for Her Majesty the Queen to direct the Admiralty to call out for actual service the Naval Artillery Corps, or any of them, and such direction shall have full effect, as a direction, under Section 16 of the Naval Artillery Volunteer Act, 1873, and that Act shall have effect accordingly.

Calling out
for actual
service of
Naval
Artillery
Volunteer
Corps.

Second Schedule.—Act repealed as respects Naval Artillery Volunteer Corps.

Session and Chapter.	Short Title.	Extent of Repeal.
36 and 37 Vic. c. 77.	Naval Artillery Volunteer Act, 1873.	Section 16, from the beginning down to, "or any of them for actual service," inclusive.

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